

## Business Mentor Protection Obligations

As part of Dare to Dream (“the Programme”), delivered by LoveLocalJobs Foundation Community Interest Company (CIC) (“LLJFoundation”), you will be provided with information (“Personal Data”) about participants (“Participants”) in the Programme. Personal Data means any information relating to an identified or identifiable individual, and Participants in the Programme include LLJFoundation staff members, school staff members, students and business mentors (“Business mentor/s”).

1. To comply with the UK General Data Protection Regulation (“GDPR”) you agree to accept and comply with the following terms and conditions:
  - 1.2 You will maintain Personal Data in the strictest confidence and will not divulge any Personal Data to any third party without prior written instructions.
  - 1.3 You will not make use of Personal Data other than for the purpose of evaluating and facilitating the Programme (the “Purpose”).
  - 1.4 You will not make use of any of Personal Data in connection with any similar programme undertaken by you or on your behalf.
  - 1.5 You will only use any document or other material (in whatever medium) containing any Personal Data as is reasonably necessary for the Purpose and shall on request at any time return to LLJFoundation all or any of the documents or other material containing Personal Data.
  - 1.6 You will confirm to LLJFoundation in writing at any time on request that you have complied with these provisions and if so requested shall provide a statutory declaration to the effect that no Personal Data (in whatever medium) has been used or disclosed to any third party by you in breach of the terms of this letter.
2. You further acknowledge and confirm as follows:
  - 2.1. The provisions of this letter shall continue in effect despite any decision by either of us not to proceed with the Programme but shall cease only in accordance with the terms of this letter.
  - 2.2. You acknowledge that:
    - 2.2.1. Personal Data is highly confidential;
    - 2.2.2. disclosure may cause irreparable damage to Data Subjects;
    - 2.2.3. any use or outside knowledge of Personal Data may be highly damaging to LLJFoundation’s business and interests.
3. We both agree that the obligations of confidentiality and non-use imposed following this letter shall apply for a period of two years from the date of this letter.
4. Nothing in this letter shall be understood to grant to you any licence or rights in respect of Personal Data or in

